

AUDIT COMMITTEE CURRENT RECURRENT ANNUAL WORK PROGRAMME

Meeting	Item	Action	Responsibility
MARCH	External Audit Plan	Note	External Audit
	Internal Audit Plan	Approve	Internal Audit Client Manager, Gail Beaton
	Draft Annual Governance Statement	Comment and Note	Head of Policy and Governance, Robin Taylor
JUNE	Review Audit Committee's Terms of Reference	Rec to Council, if necessary	Committee Services
	Internal Audit Charter	Endorse	Internal Audit Client Manager, Gail Beaton
	Annual Internal Audit Report (Activity of previous financial year)	Comment and Note	Internal Audit Client Manager, Gail Beaton
SEPTEMBER	Annual Governance Report	Endorse	External Audit
	Statement of Accounts	Approve	Head of Finance, Peter Vickers
	Annual Governance Statement	Approve	Head of Finance, Peter Vickers and Monitoring Officer
NOVEMBER	External Audit Annual Audit Letter	Note	External Audit
	Risk Management Framework	Approve	Head of Finance, Peter Vickers
	Fraud Policies & Strategies: <ul style="list-style-type: none"> • Anti-fraud Corruption and Bribery Strategy • Counter Fraud Strategy • Whistleblowing Policy • Prosecution Policy • Anti-Money Laundering Policy • Housing Tenancy Fraud Policy (to Note only re approved by Corporate O & S) 	Endorse	Internal Audit Client Manager, Gail Beaton

Please Note:- At every meeting the Committee will receive the following reports:-

Review of progress in the implementation of Internal Audit Recommendations [to note and instruct]; and

Review of the progress in achieving the Audit Plan [To note and instruct]

The Work Programme details regular items, but other items can be submitted to each meeting on an ad hoc basis or at the request of the Committee.